



## High Springs Community School

### School Advisory Council (SAC) Meeting Minutes

November 15, 2022

Via In-Person & Google Meet

#### **Attendance:**

Lynn McNeill, Principal

Jennifer Spencer, Assistant Principal

**Teachers:** Sherry Sakai, Lorilynn Bowie, Christa DeLoach

**Parents:** Kyra Brown, Jenny Highlander, Bobi Frank, Beth Palmer

**Career Service:** David Miller, Renorda Taylor, Antoine Sheppard

**Other Citizen:** Vickie Cox

The High Springs Community School Advisory Council meeting was held via in person and on Google Meet on November 15<sup>th</sup>, 2022. Meeting agenda, prior meeting minutes, and Funding Requests were shared via email prior to the meeting.

Chairman Jenny Highlander called the meeting to order at 2:33pm.

#### **Ensuing Order of Business:**

##### **A. Minutes:**

- Approval of prior meeting minutes from September 27<sup>th</sup>, 2022. Vickie Cox proposed that the prior months meeting minutes be amended as some motions that carried were proposed by Mrs. Highlander when that was not allowed. A motion was made by Bobi Frank to amend minutes from the meeting on September 27<sup>th</sup>, 2022. This was seconded by Renorda Taylor and passed unanimously by voice vote. Minutes were then put to a motion for approval by Vickie Cox, seconded by Bobi Frank, and passed unanimously by voice vote.

##### **B. SRP Funds Approval:**

- SRP Funds are distributed to schools that earn an A grading on the performance scale.
- Ms. McNeil informed the committee that we have received SRP funding for the 2021-2022 school year. Funds Typically average \$86k-\$89k. Amount awarded for the 2021-2022 school year was \$162,743.00.
- Funds must be used in one of three ways:
  - i. Bonus to staff/faculty
  - ii. Educational equipment & supplies
  - iii. Temporary personnel to help improve performance
- Distribution must be approved by 02/01/2023. If not, the funds go directly to the classroom teachers at the school.
- A survey was sent to the faculty/staff for suggestions on how to distribute the funds. The three options were:

- i. Option 1) Use the same formula that was used in previous years:
    1. Teachers get 1.5 “shares” based on the # of hours worked per day
    2. Staff gets 1 “share” based on the # of hours worked per day
    3. New teachers/EDEP/food svc get paid \$100/\$100/\$300 respectively
      - a. There was a suggestion by Mrs. Highlander & Ms. Frank to include the wording “staff” or “faculty” on the distribution form in regards to the new employees being covered in notation i.3. above.
  - ii. Option 2) Equal distribution to all faculty & staff
  - iii. Option 3) Distribution to faculty (classroom teachers) only
- Faculty/Staff voted to use Option 1 mentioned above.
  - Vickie Cox made a motion to approve Option 1 as follows:
    1. Teachers get 1.5 “shares” based on the # of hours worked per day
    2. Staff gets 1 “share” based on the # of hours worked per day
    3. New faculty/staff/custodians/paraprofessionals/EDEP/food svc get paid \$250 each
  - Motion was seconded by David Miller and passed unanimously by voice vote.

**C. Budget:**

- Mrs. McNeill shared the budget
- Current Balance= \$16,039.37

**D. Requests for Funding:**

- Ms. Nichol, Tech Team, submitted a request for the purchase of printer ink for all grade levels at the cost of \$3000 (one time). Sherry Sakai moved the committee to approve the funding request. This was seconded by Christa Deloach. The motion was passed by voice vote.
- Ms. Ensminger, Elementary Librarian, submitted a request for the purchase of power cords for the iPads and laptops (checked out my teachers for student use) at the cost of \$500 (one time). Bobi Frank moved the committee to approve the funding request. This was seconded by Beth Palmer. The motion was passed by voice vote.

**Adjournment** was at 3:07pm

Submitted by:

Kyra Brown, Secretary

November 29, 2022